



Position Vacancy

RFP #26-023-01

Position: Skate Guards
Department: Loring Arena
Salary Range: \$15.25 – 16.88 Hourly
Schedule: Varied: some weekdays, weekends, nights & holidays



Loring Arena is the City of Framingham's skating facility, operated by the Division of Parks, Recreation and Cultural Affairs. Loring opened in November of 1963 as a seasonally operated facility and one of the first municipally owned arenas in the area. Loring Arena provides safe, stable, and reliable skating services to area residents with regularly scheduled public skating and public stick time that is open to all. In addition, the arena supports multiple local user groups, including Framingham Youth Hockey, Framingham High School boys and girls hockey, Framingham Middle School boys and girls hockey, Framingham Parks and Recreation programs, Holliston High School Hockey, Framingham State College Hockey, Ashland High School Hockey, and multiple user groups.

- Loring Arena is located at 165 Fountain Street, Framingham.
- We seek to hire candidates who share our commitment to Framingham and value civility, collegiality and working in a coordinated team environment to serve the City of Framingham.
- The City of Framingham is committed to the ongoing pursuit of strategic diversity initiatives that help to position diversity, equity, and inclusion as central to municipality and community-wide excellence in the City of Framingham.
- The City of Framingham is an Affirmative Action Equal Opportunity Employer

Position Purpose:

The Arena Skate Guards work under the direct supervision of the Arena Supervisor or their designee. Detailed instructions are given on assignments of non-routine nature and the supervisor is available for advice and assistance as needed. Work is reviewed for compliance with procedures and instructions and for demonstration of tact, diplomacy and, when required, firmness for effective relationship with the public.

Essential Functions:

The essential functions or duties listed below are intended only as illustrations of the various type of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

1. Responsible for the control of skaters at public skating sessions in accordance with established procedures.
2. Enforces appropriate safety rules.
3. Responsible Selling tickets for Public Skate, games and special events.
4. Responsible for maintaining a clean, organized balanced cash box.
5. General cleaning of the arena before and after ticket sales.
6. Performs other related duties as assigned.

Qualifications:

- Must be at least 16 years of age and must skate with proficiency.
- Must also possess maturity and project a sense of responsibility and leadership.
- A work permit is required from all high school students employed as skate guards.

Supervision Required:

The employee works under the direct supervision of the Arena Supervisor or their designee.
